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Wainfelin Road, Pontypool, Torfaen NP4 6BX

7th October 2026

Urgent: Important Change to School Online Payments

Dear Parent/Carer,

We have recently been informed that Civica will be retiring its Education Payments system. As a result, the school will be moving to ParentPay for online payments after Half Term.

To help make the change as smooth as possible, please note the following important dates and information.

What you need to know

- From the afternoon of **22 October**, you will no longer be able to add money to your Civica Education Payments account.
- You will receive a separate email containing instructions on how to register for ParentPay.
- We encourage you to complete your ParentPay registration as soon as possible.

Trips and Events

From **22 October**, you will no longer be able to make payments for trips or events through Civica Education Payments.

Thank you for your patience and support whilst we make this transition. If you have any questions, please contact the school office.

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K. Manley



#NotInMissOut