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## Click the education payment portal option:

https://www.torfaen.gov.uk > SchoolsColleges > Educat... : Education Payment Portal (for School Meals and Trips) 10 Nov 2022 — The new system is called Civica Pay Education. You can log in to the Education Payment Portal and make a schools payment here.

https://www.civica.com > product-pages > payments :

CivicaPay | Payment and Income Management Solutions CivicaPay is cloud-optimised software that makes it simpler to collect and manage payments. Your customers can pay with confidence, no matter how they wish ...



People also ask 3

Click the 'make a school payment'

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## Education Payment Portal (for School Meals and Trips)

The way you pay for school meals, trips and other items has changed.

A new cashless system has been installed across all schools, and parents wishing to pay for school meals and other school items will need to register.

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The new system is called Civica Pay Education. You can log in to the Education Payment Portal and make a schools payment of here.

## How to register on the new system

You will receive an email from the school your child attends or a letter (if they don't hold your email address) inviting you to register on the Civica Pay Education Payment Portal.

The email will come from donotreply-education@civicapayments.co.uk. Please don't worry, this is a genuine email, "Civica" is the

This will take you to your child's payment page. Select the 'activities and shop' tab at the top of the page:



Select your child's name (if you have more than one child) and use the filter section to find the snack money option.



## **SNACK FUND – £1.50 PER WEEK**

Please note that the amount you pay into snack fund via CivicaPay does <u>not</u> decrease each week and will always show as the total amount that you have paid into snack fund.

Parents will need to keep track of the number of weeks their payment covers.

The total number of weeks that you will need to pay for your child's snack is 38.

Please pay £1.50 per week or monthly payments.